

**Memorandum of Understanding
Between
Eastern Intercollegiate Soccer Officials Association
And
Eastern College Athletic Conference**

1. Statement of Purpose:

This memorandum of understanding outlines the agreed criteria for the selection and assignment of members of the Eastern Intercollegiate Soccer Officials Association (EISOA) to the soccer games of the Eastern College Athletic Conference (ECAC) that are required by the above named Conference.

2. What the Memorandum Covers:

This document:

- a. outlines the procedures that both parties agree to follow in executing selection, invitation and assignment of Referee members of the EISOA to ECAC soccer games;
- b. outlines those areas of policies, procedures and other activities related to Intercollegiate Referee development, invitation, selection and assignment where cooperative agreement and actions can improve the level of officiating, and therefore, the quality of the intercollegiate game being managed by the ECAC as well as serviced by the EISOA membership.

3. Effective Dates:

This memorandum of understanding is effective for the fall seasonal periods starting with the date of August 1, 2011 and ending July 31, 2016.

4. Membership:

As a matter of policy, both parties agree that all referees invited, selected and assigned to games to officiate ECAC games must be active members of NISOA and EISOA, in good standing and that EISOA will have access to the list of individuals assigned to contests.

5. Responsibilities:

Both parties will work in cooperation to do the following:

The ECAC regional coordinator and/or the ECAC director of soccer officiating will select and assign from the EISOA roster of officials:

ECAC/EISOA Agreement

Page No. 2

- a.) Referees (dual system) for all ECAC regular season, post season and NCAA games in which the ECAC has responsibility.
 - b.) Referees and assistant referees (diagonal system) for all ECAC regular season games.
 - c.) Referees and assistant referees (diagonal system) for all ECAC post-season games.
 - d.) Referees and assistant referees (diagonal system) for all NCAA post-season games in which the ECAC has assignment responsibility.
 - e.) Referees (dual) and referees and assistant referees (diagonal system) for all pre-season and non-traditional season ECAC games and scrimmages.
6. General Communications:
- a.) EISOA will specify dates of local/regional EISOA meetings with open invitation to the ECAC Commissioner and staff to attend and have the opportunity to present to the local/regional EISOA membership in attendance.
 - b.) The ECAC will specify and publish all milestones (dates, times, events) associated with the process of registering officials, assigning officials to games and evaluating EISOA officials.
 - c.) Each year, the ECAC director of soccer officiating will regularly communicate with all registered ECAC/EISOA officials.
 - d.) The ECAC director of soccer officiating will be the primary contact person responsible for executing all provisions of the Memorandum of Understanding.
 - e.) The EISOA accepts responsibility for informing and inviting ECAC Director of Soccer Officiating and ECAC Soccer Coordinators to all NISOA Assignor Workshops.

f.) The EISOA will make copies of the ECAC/EISOA Memorandum of Understanding and distribute it to NISOA Regional Representatives.

7. Referee Performance Assessment and Ranking:

a.) The ECAC Director of Soccer Officiating in consultation with the ECAC Soccer Coordinators will assess/evaluate annually the performance of all ECAC/EISOA officials by means of the following methods:

- 1.) Coaches' Ratings as submitted on the ECAC Online Officiating System
- 2.) ECAC Observer's Ratings/Reports
- 3.) ECAC Online Rules Testing
- 4.) Coordinators' Annual Ratings/Reports
- 5.) Director of Soccer Officiating Ratings/ Reports
- 6.) Attendance and participation at all ECAC mandatory clinics, seminars and meetings
- 7.) Ratings and Reports submitted by ECAC Director of Soccer Training and Development.

b.) The ECAC shall have exclusive and final authority to make or rescind assignments, for adding and deleting all soccer officials on the ECAC/EISOA roster.

c.) The ECAC shall have the right for good cause to suspend or remove an official from the ECAC/EISOA roster and to rescind all further assignments as of the effective date of the suspension or removal.

8. Appeals Process:

The ECAC director of soccer shall notify any official who is under consideration for removal from the list of approved ECAC/EISOA soccer officials in writing. The notification shall include the specific reasons why the official is being considered for removal. The official may appeal the action by responding in writing within ten (10) days to a committee comprised of the local ECAC coordinator/assignor and a designated member of that official's local chapter who

will examine and investigate the facts of the case. The committee will have the right to interview any and all parties involved in situations that contributed to the possibility of removal. Once the committee completes its examination, it will make a recommendation to the ECAC Commissioner who has the final authority in any case. If the committee members cannot agree, they will present their findings to the Commissioner who will render a final decision.

9. Selection and Assignment of Officials:

The ECAC will have exclusive and final authority/responsibility for the policies and procedures for assigning officials to all ECAC games including those made to ECAC, NCAA and Conference Championships.

10. Referee Training and Development:

- a.) In partnership and cooperation with NISOA, the ECAC director of soccer shall coordinate all activities related to soccer officials' training and development including, but not limited to, administering exams, observations, and/or evaluations, camps, clinics, pre-season and spring games/scrimmages and meetings.
- b.) The training and development of ECAC /EISOA officials will follow the policies, procedures and guidelines set forth by the NISOA Referee Development Program, the local EISOA program and the ECAC Soccer Training and Development Program.

11. Officials' Registration Fee. The officials shall pay to the ECAC an annual registration fee in accordance with the number of assignments each official has received on August 15th.

Annual Soccer Officials' Registration Fee

Each Referee in either a two or three-person crew is assessed \$10 for each ECAC soccer assignment on his/her schedule as of August 15th of each year. (Example: 10 Referee assignments = \$100 registration fee).

Each Assistant Referee in a three-person crew is assessed \$8 for each ECAC A.R. soccer assignment on his/her schedule as of August 15th of each year. (Example: 8 A.R. assignments @ \$8 each = \$64 registration fee)

Example #3: 10 Referee assignments and 4 Assistant Referee assignments, official will pay \$132 in ECAC Registration Fee. 10 @\$10 plus 4@\$8 = \$132.

Registration Fee Deadline: September 15th. Failure to submit your registration fee on or before the deadline date will result in a \$15 late fee.

12. It is understood that each official is an independent contractor and understands that he/she obtain and pay for his/her own disability, medical and hospitalization insurance covering the official for any and all claims the official might incur as a result of any injury or illness the official might sustain in officiating games under this memorandum of understanding, and that neither ECAC nor EISOA shall have any obligation to provide such insurance.
13. By the execution of this MOU, each EISOA member agrees to save ECAC, its directors, officers, agents and members harmless from any claims for the injuries or illnesses described in paragraph 12 if the member fails to obtain or maintain such insurance during the terms of this memorandum of understanding. It is further agreed between the parties of this memorandum of understanding that there is no indemnification agreement as to the liability involving third parties. Should either party desire modification of this memorandum of understanding, it will give written notice to that effect to the other party with action to begin within six months of the date of notification.
14. Entire Agreement, Alteration; No Assignment. This writing contains the entire agreement of the parties. No representations were made or relied upon by either party, other than those that are expressly set forth herein. No agent, employee or other representative of either party is empowered to alter any of the terms thereof, unless done in writing and signed by an officer of the respective party. This Agreement may not be assigned or transferred in whole or in part without the prior consent of the ECAC or EISOA.
15. Game Fees, Mileage, Tolls and Per Diem:
The ECAC and EISOA shall meet, confer and negotiate all fees paid to ECAC/EISOA officials including game fees, mileage, tolls, and per diem.

**ECAC SOCCER GAME FEES
2011-2016**

Three-Person (Diagonal) Crew

2011 2012 2013 2014 2015

Referee	\$192	\$197	\$202	\$207	\$213
Asst. Referee	\$135	\$138	\$142	\$146	\$150

Two-Person (Dual) Crew

	2011	2012	2013	2014	2015
Both Referees	\$156	\$160	\$164	\$168	\$172

ECAC Mileage Policy/Formula

Home to Campus Mileage

(One-Way Miles)	Travel \$\$ Allowance
0-49 miles	\$0
50-74	\$30
75-99	\$40
100-149	\$50
150-199	\$60
200 plus	\$70

Hereunto duly authorize:		by:	
Commissioner, ECAC	Date	Representative, EISOA	Date